Notice to Vacate

As per your lease agreement: ALL TENANTS MUST GIVE A FULL RENTAL PERIOD NOTICE. (For example if you want to move out on June 30, you must give notice that you are vacating on or before May 30th. OR If you want to move out on June 15th, you must give notice before April 30th. [a full rental period being the month of May])

This letter serves as our rental period notice to vacate in accordance with the terms of our lease agreement.

Today's Date: _____

Address: _____

Reason for moving: _____

_____

I, _____ [print name(s)],

do hereby givenotice to vacate the property indicated above. I acknowledge that I am responsible for giving a full rental periods notice according to the terms of my current lease.

I understand that I am responsible until the end of my lease period. If the term of the lease is not fufilled I understand that an early termination fee equal to the monthly rent amount will be billed upon signing this notice. I understand that the utilties must remain on until the inspection has been completed.

I will completely be moved out of the above property, will schedule with the office to complete a post inspection of the property and will turn in the keys to a representative no later than the date set below. If the keys and property are not surrendered by the below date I understand I will be charged the current rental rate for each day until keys are returned.

Vacate Date: _____

PLEASE MAIL DEPOSIT RETURN STATEMENT TO:

_____

Street Address

_____

City, State, Zip Code

_____

Tenant Signature

_____

Tenant Signature

_____

Landlord Signature

I understand that when a resident leaves a property, it should be possible for the next resident to move in with no cleaning or repairs necessary. The Security Deposit is applied as payment for cleaning and damages beyond ordinary wear and tear, and for rent loss, if any, and may be refunded within 30 days of vacating premises, provided the home is left in acceptable condition and all terms of the lease have been met. The management will determine what portion (if any) of the security deposit is refundable to the tenant. The security deposit may not, under any circumstances, be used by you for the final month's rent.